

# CHILDREN'S Chorus



BLAIR SCHOOL OF MUSIC  
VANDERBILT UNIVERSITY

## Fall Camp 2019

- Who:** Mandatory for all members of the Boychoir and Young Men's Chorus.
- Who else:** Parents are essential for the success of the Fall Camp. We need dads who can stay in cabins for the boy's camp. **To be considered as a chaperone, all adults must agree to allow a Background Check by Vanderbilt Risk Management, and must complete the Vanderbilt online training module on the Protection of Minors.**
- Where:** Camp Widjiwagen  
3088 Smith Springs Rd.  
Antioch, TN 37013  
<http://www.campwidji.org>
- When:** Sept. 13-15  
Registration begins at 5:00 on Friday  
Camp is over after the parent meeting and concert at 2:00 on Sunday,  
approximately 3:00
- Cost:** \$160 for students, includes lodging for two nights, all meals, and tuition and materials  
\$75 for parents (both nights), \$50 (one night)

Transportation is NOT provided, but carpools can be arranged if requested.

For more information contact Julie Claverie, BCC administrator, at [Julie.claverie@vanderbilt.edu](mailto:Julie.claverie@vanderbilt.edu)

**Vanderbilt University Blair Children's Chorus**  
**Parent Chaperone Release Form**  
**Boychoir & Young Men's Chorus Fall Camp – Camp Widjiwagen**

I, \_\_\_\_\_, hereby give notice that I will participate in the Blair Children's Chorus Boychoir and Young Men's Chorus Fall Camp beginning September 13, 2019 and ending September 15, 2019. I understand that I, along with the Blair Children's Chorus including minor children, staff members and other parents will travel by automobile to get Camp Widjiwagen for the overnight camp (two nights).

I recognize and understand that the trip is optional and that I may be exposed to some level of risk of injury during the trip, and I voluntarily assume full responsibility for that risk. I further recognize that I am responsible for my own actions.

Furthermore, in consideration of Vanderbilt University allowing me to participate in this trip, I hereby do release and hold harmless Vanderbilt university and its trustees, agents, officers, servants, and employees against loss (including reasonable attorneys' fees) from any and all claims, or causes of action of any kind or nature that may be brought by or on behalf of myself arising out of any and all known or unknown, foreseen and unforeseen bodily or personal injustices, damages to property and consequences thereof which may be sustained or by me arising out of on in connection with my participation in this trip, except such liability or claim of liability as may result from gross negligence on the part of Vanderbilt University.

Emergency Treatment Authorization: If I should suffer an injury or illness during this trip, I authorize the employees of Vanderbilt University to use their discretion to transport or to have me transported to any medical facility and hereby give consent to be treated at any medical facility and I take full responsibility for that action.

Vanderbilt Protection of Minors Provision: Vanderbilt University personnel adhere to Tennessee state law on mandatory child abuse. In addition to external reporting, Vanderbilt has a mandatory internal child abuse reporting procedure. If you have reason to believe abuse or inappropriate behavior has occurred concerning a minor participating in a Vanderbilt University program, please consult the program director, or Risk Management (615-936-5935), or report via the Vanderbilt hotline at 844-814-5935. The Tennessee Child Abuse reporting hotline number is 877-237-0004. As a chaperone, I have given my consent for a background check and I have completed the Vanderbilt Protection of Minors online training.

Photo/Image Release: I grant permission for photos/images of me to be used Vanderbilt University in any Vanderbilt University publications and any other way the University deems necessary and appropriate to promote its activities and mission.

I represent that I read English and have read and understand the forgoing Release or that the contents and consequences of this Release have been fully explained to me through my interpreter. I understand that I am signing a complete release and bar to any claims as defined above.

Printed Name of Participant:

\_\_\_\_\_  
Signature of participant over 18 years of age

DATE: \_\_\_\_\_

\_\_\_\_\_  
Witness:

DATE: \_\_\_\_\_

\_\_\_\_\_  
DATE: \_\_\_\_\_

# BCC CHAPERONE CAMP GUIDELINES

The first duty of the chaperone is to help the members of Blair Children's Chorus have a safe and enjoyable experience. All of the rules are all based on that basic principle. Chaperones are asked and expected to remind students of the rules and help them comply with them.

## Camp Behavior

- Adult chaperones are to guide students by word and example.
- Chaperones on duty are not to use alcohol/drugs.
- One-on-one interactions in private with minor children are prohibited. Take care to have other students or chaperones present.
- A chaperone may prevent, halt, or correct misbehavior, but may not impose a sanction for misbehavior.
- It is rare that a sanction needs to be imposed, but if it becomes necessary it can be imposed only by a leader employed by the Blair School of Music: Julie Claverie, Program Administrator, Mary Biddlecombe, Artistic Director, Emily Clark, Assistant Director, Tucker Biddlecombe, Director of Choral Activities.
- Mrs. Biddlecombe is the final authority in any situation or dispute.

## Medical Release/Illness

- All adult chaperones are required to complete a Blair Adult Release form before traveling with the group.
- Medical release waivers for each student and chaperone shall be carried for all camps and tours. In case of an accident or illness, the medical release waivers, medical forms and copies of insurance card need to be presented to the treating facility.
- Chaperones are expected to be familiar with the location of the nearest medical facility to tour/camp activities and tour/camp emergency procedures.

## Housing

- Overnight chaperones should not retire for the evening until all students are in their rooms, settled and secure at the required lights out time.
- Adult chaperones may not be housed in the same room with a child chorus member under age 18, except their own child.
- If there is a problem in the night (homesickness or illness for example) and one of the children you are chaperoning contacts you, do your best to comfort the child. Do not take the child to your room or stay in the room with the child for longer than a few minutes. If there is a problem that cannot quickly be taken care of, the chaperone must contact Mrs. Claverie, Mrs. Biddlecombe, Mrs. Clark or Dr. Biddlecombe.

## Communication

- Each adult chaperone should possess and carry a charged cell phone.
- The cell phone numbers of all adults on tour or camp will be given out to the parents at home.
- Chaperones are required to report any personal or participant illness or injury to Mrs. Claverie, Mrs. Biddlecombe, Mrs. Clark or Dr. Biddlecombe immediately.

As a chaperone for the Blair Children's Chorus, I have read, understand, and agree to comply with the chaperone guidelines and tour rules. I have also read Chorus Member Guidelines and will assist in helping students comply.

Name (please print) \_\_\_\_\_

Signature: \_\_\_\_\_

# Camp Guidelines for BCC Chorus Members (for chaperone reference)

## Camp Guidelines for BCC Chorus Members

The most important purpose of our camp is to further our musical skills. The fall camp will also give us the opportunity to make new friends and to bond with your fellow chorus members. At the fall camp, we are able to concentrate on forming a fantastic chorus by taking time to focus on rehearsal disciplines, music theory and repertoire.

We care about the health and safety of our chorus members. The rules below are important to make sure all chorus members have a happy and healthy camp experience.

### CAMP RULES

1. Be respectful of all camp staff, BCC leaders, chaperones, and fellow chorus members.
2. Go to bed on time.
3. Be on time for all events.
4. Stay in the room/cabin after the stated time.
5. Clean up after yourselves.
6. Turn off cell phones in rehearsal.
7. Leave your hand-held gaming devices at home.
- 8. NO GUM EVER!**
9. Do not touch the musical instruments.

### CONSEQUENCES:

1<sup>st</sup> offence: verbal warning

2<sup>nd</sup> offence: loss of recreation/free time privileges

3<sup>rd</sup> offence: meeting with Mrs. Biddlecombe; parent contacted

4<sup>th</sup> offence: student will be sent home at parent's expense.

**Use of alcohol /drugs is strictly prohibited.**

**Severe infractions of the Tour Rules will result in immediate dismissal. Parents will be expected to pick up the child within 24 hours and no refunds will be provided.**

These guidelines apply to all chorus members. Chaperones are expected to follow them and help the chorus members follow them as well.

As a member of the Blair Children's Chorus, I have read, understand, and agree to comply with the BCC camp rules.

## VANDERBILT UNIVERSITY HEALTH INFORMATION

|   |               |           |
|---|---------------|-----------|
| Name of participant   | Male/Female   | Birthdate |
| Address   | Phone         |           |
| City, State, Zip  | Height        | Weight    |
| Person to notify in case of emergency (not on trip)   | Relationship  | Phone     |
| Personal Physician  | Phone         |           |
| Insurance company or Medicare/Medicaid policy*  | Policy number |           |
| Allergies to medications  |               |           |
| Current medications   |               |           |
| Special diet/restrictions/food allergies  |               |           |
| <p>Vanderbilt is committed to the principles of equal opportunity and affirmative action. The University provides reasonable accommodations for qualified persons with disabilities. Please tell us if your child requires a reasonable accommodation to apply for our program or perform the program tasks. Examples of reasonable accommodations could include making a change to the application process, providing documents in alternate format, or using a sign language interpreter. Please list details of any medical condition, situations, or restrictions that may limit or affect the child's ability to fully participate in the activities included in this program. (use back if necessary)</p> |               |           |
| Any issues pertaining to travel not covered above (use back if necessary)   |               |           |

**\*Please attach a copy of both sides of your insurance card.**

(front and back on one side of one full sized piece of paper)

I certify that the above information is correct to the best of my knowledge. I authorize Vanderbilt University to release this information to medical, national or state health or immigration authorities as may be required.

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Signature of Parent/Guardian or Participant if age 18 or over Date

## BCC CAMP CHECKLIST

**REGISTRATION:** You must be registered for chorus in order to go to camp. No student may attend Fall Camp if they are not registered. If you need help registering for chorus, please contact Rachel Hobbs, precollege registrar, at [Rachel.hobbs@vanderbilt.edu](mailto:Rachel.hobbs@vanderbilt.edu)

**REQUIRED FORMS** (to be turned in to Mrs. Claverie by assigned date):

**Choir members:**

- Camp guidelines for choir members—choir members only (signed by student and parent); please keep a copy
- Release form for minor child (under 18), signed by parent; Choir members aged 18, please sign the adult release form instead
- BCC medical form, signed by parent (under 18) or participant (18 and over)
- Copy of insurance card (front and back on one side of one piece of paper)

**Adults:**

- Chaperone guidelines—adult chaperones only (sign 2<sup>nd</sup> page and return); please keep a copy
- Release form for adults, (18 and over), signed by participant
- BCC medical form, signed by parent (under 18) or participant (18 and over)
- Copy of insurance card (front and back on one side of one piece of paper)

**PACKING LIST**

- Choir music in green bag and two pencils
- Camp concert attire—BCC black polo (new singers will receive theirs at camp) and khaki pants or shorts (no cargos, girls shorts MUST be at least finger tip length)
- BEDDING:** Pillow, sleeping bag or sheets and blankets for bunk beds
- TOWELS,** washcloth, and soap for showers, toiletries
- Very casual, appropriate clothes—BCC T-shirts are perfect
- Comfortable shoes such as sneakers for walking other than flip flops
- BCC black hoodie, or other sweater or hoodie, rain gear
- Sun hat, sunscreen, bug spray
- Sports equipment or games for recreation time
- Undergarments, and nightwear
- Any medicines needed
- Alarm clock and watch; please don't rely on cell phones for time keeping.

**IF YOU GET LOST:** call Mrs. Claverie at 615-429-0415. Please note that cell reception may be spotty!