



Change of Major within Bachelor of Music Degree Program

Student Name _____ Commodore ID# _____
 Degree Expect Term _____
 Date Submitted _____

CURRENT BLAIR MAJOR (specify current major & instrument): _____

NEW BLAIR MAJOR (indicate new major and obtain specified approval to declare the major):

Composition/Theory
 Approved by/date: Comp/Theory Dept. Chair _____

Musical Arts
 Specify instrument: _____
 Approved by/date: studio teacher _____

MA5, Instrumental/General
 Specify instrument: _____
 Approved by/date: Performance area head _____
 & MA5 Coordinator _____

MA5, Vocal/General
 Specify instrument: _____
 Approved by/date: Performance area head _____
 & MA5 Coordinator _____

Performance / Instrument: _____
Often this change of major requires the student "make up" performance hours. Faculty should approve ONLY ONE of the following options:

Student is approved to begin the performance major *without making up performance hours.* (Student may need to take extra music electives to ensure music credits total 80.)

Student is required to make up _____ (#) performance credit hours *prior to the upper division hearing.* Please indicate how these hours will be earned (credit by exam? Summer study enrollment at Blair?):

Approved by/date: Studio Teacher: _____
 Perf. Area Head/Chair*: _____

(*NOTE: if studio teacher is the department chair/area head, another member of the department should provide the 2nd faculty approval.)

FINAL APPROVAL:

Student Signature _____ Date _____

Studio Teacher Signature _____ Date _____

Academic Adviser Signature _____ Date _____

Associate Dean Signature _____ Date _____

Return completed form to:

Vanderbilt University—Blair School of Music—Registrar's Office, PO Box 6320 Station B, FAX (615) 343-0324

For Office Use:

Rec'd: _____
 RQ/RG Δ(s): _____

Updated October 2013



**Undergraduate Major/Minor Declaration/Change,
 Graduation Date & Adviser Change**

NOTE: School specific information listed on back of form.

Student ID (000#####):		Student Name:	
Vanderbilt Email:		Student School:	
Current First Major:		Classification:	

ADD/ DROP MAJOR(S)

Add	Drop	New Adviser	First Major	Concentration/Track (if any)	First Major Adviser's Name (print)	Adviser's Signature
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>				
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>				
Add	Drop	New Adviser	Second Major	Concentration/Track (if any)	Second Major Adviser's Name (print)	Adviser's Signature
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>				
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>				
Add	Drop	New Adviser	Third Major	Concentration/Track (if any)	Third Major Adviser's Name (print)	Adviser's Signature
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>				
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>				

ADD / DROP MINOR(S)

Add	Drop	New Adviser	First Minor	Concentration/Track (if any)	First Minor Adviser's Name (print)	Adviser's Signature
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>				
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>				
Add	Drop	New Adviser	Second Minor	Concentration/Track (if any)	Second Minor Adviser's Name (print)	Adviser's Signature
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>				
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>				
Add	Drop	New Adviser	Third Minor	Concentration/Track (if any)	Third Minor Adviser's Name (print)	Adviser's Signature
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>				
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>				

CHANGE OF GRADUATION DATE

Current graduation Term (semester/year):		Desired graduation term (semester/year):	
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STUDENT APPROVAL (sign):		Date:	
* ADDITIONAL SCHOOL APPROVAL(s) (see back for details)		Date:	
		Date:	
OAS VERIFICATION (sign/stamp):		Date:	

To change or declare your major(s)/minor(s) or change your adviser(s), take this form to the department in which you wish to declare your major(s)/minor(s) or change your adviser(s) to obtain the appropriate signature(s) on this form. **IMPORTANT!! Read the school specific information listed below:**

ARTS & SCIENCE (OAS location: 311 Kirkland Hall)

- Students must declare at least one A&S major no later than the Friday prior to spring break of sophomore year.
- Fill out one form to file with each department plus an extra to file with the A&S Office of Academic Services in 311 Kirkland Hall.
- This form supersedes all other declarations.
- **DECLARING MAJORS**
 - Students may not add a major(s) past the **fifth class day of the first semester of their senior year**. Administrative Committee approval is required.
 - * Triple majors require Administrative Committee approval.
 - Major declarations and changes will not be processed for a five-week period around registration each semester. Declarations and changes received after the last day to withdraw from classes for the semester will be processed after the end of the open enrollment period of registration.
 - If dropping a major, obtain adviser's signature(s), then take one form to the department and one form to the A&S OAS.
 - If declaring an interdisciplinary major, in addition to filing this form, you must also complete and file a signed "Interdisciplinary major Course Plan" after consultation with the interdisciplinary major adviser. The "Course Plan" is available at as.vanderbilt.edu/oas. For individually created majors, a proposal also must be submitted to and approved by the Committee on Individual Programs.
 - Sub-plans are required for major declarations in Earth & Environmental Sciences, English, German, History, Math, and Psychology.
- **DECLARING MINORS**
 - Students may not add a minor(s) after the **fifth day of classes in the second semester of their senior year**.
 - If dropping a minor, obtain adviser's signature, then take one form to the department and one form to the A&S OAS.

BLAIR (OAS location: Blair Main Office)

- Instrument (concentration/track) is required for most music majors and minors (except performance major, composition major, and music history minor)

* **CHANGE OF MAJOR FOR BACHELOR OF MUSIC DEGREE should include Blair paperwork.**

Associate Dean's approval is required to change primary major in the Bachelor of Music, in addition to the following:

Composition Major: Composition/Theory Department Chair approval required

Musical Arts Major: Studio advisor approval required

Musical Arts/Teacher Education (MA5) Majors: performance area head and MA5 Coordinator approval required

Performance Majors: Studio advisor and performance area head approval required (NOTE: if studio advisor is the performance area head, another member of the department should provide second departmental approval)

ENGINEERING (OAS location: 104 Featheringill Hall)

PEABODY (OAS location: 211 Peabody Administration Building)