

Piano Tuning Policy

Requesting piano tuning:

- All faculty and students with a scheduled recital will receive a recital tech form (<https://blair.vanderbilt.edu/forms/recital-tech-form.php>) one month in advance from Christine Claffey. This must be returned promptly, and the choice of piano (Turner Hall) must be indicated. Christine Claffey will coordinate with Nevin Essex for tuning of the piano for all scheduled recitals.
- A guest pianist in Turner Recital Hall will be able to try out the pianos the day before the concert and let Christine know which piano to tune for the concert.

Frequency of tuning:

- The pianos in Turner Recital Hall will be tuned every Thursday morning and for professional performances and degree recitals.
- During weekends when there are multiple recitals, the pianos may be tuned more frequently.
- Ingram and Choral Hall pianos will be tuned for concerts as scheduled.
- Studio pianos are tuned twice a year and upon request.
- In case of an emergency (broken string, for example), contact Nevin Essex at nevin.essex@vanderbilt.edu . Nevin is normally at Blair from 5:00-9:00 a.m.

Harpsichord Use

- Faculty should contact Polly Brecht via a short email (polly.p.brecht@vanderbilt.edu) for approval before submitting the recital tech form. Please include information regarding what is going to be performed, how the harpsichord needs to be tuned and dates it is needed.
- Students who are requesting the harpsichord for recitals should ask their supervising professor to contact Polly Brecht.
- Polly Brecht will let Christine Claffey know that the harpsichord has been approved for use.
- Students and faculty who plan to use a harpsichord on a concert must also indicate this on the recital tech form.
- After the recital tech form is received, Christine will notify the tech crew.
- Harpsichord rehearsals in room 1163 will be coordinated by Christine Claffey.