Vanderbilt University Blair Children’s Chorus
Additional Traveler Release Form
Concert Choir Budapest/Prague Tour

I, ______________________________, hereby give notice that I will participate in the Blair Children’s Chorus Concert Choir tour to Budapest and Prague June 12 – 19, 2019. I understand that I, along with the Blair Children’s Chorus including minor children, staff members and other parents will travel by air and bus to get to and from the tour location.

I recognize and understand that the trip is optional and that I may be exposed to some level of risk of injury during the trip, and I voluntarily assume full responsibility for that risk. I further recognize that I am responsible for my own actions.

Furthermore, in consideration of Vanderbilt University allowing me to participate in this trip, I hereby do release and hold harmless Vanderbilt university and its trustees, agents, officers, servants, and employees against loss (including reasonable attorneys’ fees) from any and all claims, or causes of action of any kind or nature that may be brought by or on behalf of myself arising out of any and all known or unknown, foreseen and unforeseen bodily or personal injustices, damages to property and consequences thereof which may be sustained or by me arising out of on in connection with my participation in this trip, except such liability or claim of liability as may result from gross negligence on the part of Vanderbilt University.

Emergency Treatment Authorization: If I should suffer an injury or illness during this trip, I authorize the employees of Vanderbilt University to use their discretion to transport or to have me transported to any medical facility and hereby give consent to be treated at any medical facility and I take full responsibility for that action.

Vanderbilt Protection of Minors Provision: Vanderbilt University personnel adhere to Tennessee state law on mandatory child abuse. In addition to external reporting, Vanderbilt has a mandatory internal child abuse reporting procedure. If you have reason to believe abuse or inappropriate behavior has occurred concerning a minor participating in a Vanderbilt University program, please consult the program director, or Risk Management (615-936-5935), or report via the Vanderbilt hotline at 844-814-5935. The Tennessee Child Abuse reporting hotline number is 877-237-0004.

As a chaperone, I have given my consent for a background check and I have completed the Vanderbilt Protection of Minors online training.

Photo/Image Release: I grant permission for photos/images of me to be used Vanderbilt University in any Vanderbilt University publications and any other way the University deems necessary and appropriate to promote its activities and mission.

I represent that I read English and have read and understand the forgoing Release or that the contents and consequences of this Release have been fully explained to me through my interpreter. I understand that I am signing a complete release and bar to any claims as defined above.

Printed Name of Participant: ___________________________________________ DATE: ______________

Signature of participant over 18 years of age ___________________________________________ DATE: ______________

Witness: ___________________________________________ DATE: ______________
BCC ADDITIONAL TOUR TRAVELER GUIDELINES

Touring with a choir is a wonderful way to see the world. We are thrilled that you are joining us. For the safety and security of our students, we respectfully expect you to follow the following guidelines while on tour.

**Before Tour:**
All adults on the tour must have completed background checks and the Protection of Minors 101 training online training before being allowed to accompany the tour. The request for the background check will come from **Sterling Talent Solutions**. This is the vendor that handles background checks on behalf of Vanderbilt University. Associate Dean Pam Schneller will send you the links to the online Protection of Minors course.

**Tour Behavior**
- If you will not be traveling with us to or from a location, let both Julie Claverie and our tour guide know the night before by 10:00pm so we know not to expect you.
- The bus will not be able to stray from the tour at any time. If you wish to leave the tour for an excursion, transportation will not be provided.
- Be on time for the bus. If all students and chaperones are accounted for, the tour must continue.
- Per Vanderbilt policy, all students must stay with the tour at all times. They may not go with their family members.
- One-on-one interactions in private with minor children are prohibited. Take care to have other students or chaperones present.
- No additional adult traveler may enter the room of a minor child at any time unless accompanied by another adult.

**Medical Release/Illness**
- All adults are required to complete all Blair Additional Traveler Release forms before traveling with the group.
- Medical release waivers for each student, chaperone and adult shall be carried for all camps and tours. In case of an accident or illness, the medical release waivers, medical forms and copies of insurance card need to be presented to the treatment facility.

**Communication**
- Each adult should possess and carry a charged cell phone.
- The cell phone numbers of all adults on tour or camp will be given out to the parents at home.
- Chaperones are required to report any personal or participant illness or injury to Mrs. Claverie, Mrs. Biddlecombe or Dr. Biddlecombe immediately.

As an additional tour traveler with the Blair Children’s Chorus, I have read, understand, and agree to comply with the guidelines and tour rules.

Name (please print) _____________________________________________________

Signature: ___________________________________________________________________
**VANDERBILT UNIVERSITY HEALTH INFORMATION**

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<th>Name of participant</th>
<th>Male/Female</th>
<th>Birthdate</th>
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<th>City, State, Zip</th>
<th>Height</th>
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<th>Person to notify in case of emergency (not on trip)</th>
<th>Relationship</th>
<th>Phone</th>
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<th>Personal Physician</th>
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<th>Insurance company or Medicare/Medicaid policy*</th>
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<th>Allergies to medications</th>
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<th>Current medications</th>
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<th>Special diet/restrictions/food allergies</th>
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Vanderbilt is committed to the principles of equal opportunity and affirmative action. The University provides reasonable accommodations for qualified persons with disabilities. Please tell us if your child requires a reasonable accommodation to apply for our program or perform the program tasks. Examples of reasonable accommodations could include making a change to the application process, providing documents in alternate format, or using a sign language interpreter. Please list details of any medical condition, situations, or restrictions that may limit or affect the child's ability to fully participate in the activities included in this program. (use back if necessary)

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<th>Any issues pertaining to travel not covered above (use back if necessary)</th>
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*Please attach a copy of both sides of your insurance card.*
(front and back on one side of one full sized piece of paper)

I certify that the above information is correct to the best of my knowledge. I authorize Vanderbilt University to release this information to medical, national or state health or immigration authorities as may be required.

Signature of Parent/Guardian or Participant if age 18 or over

Date
BCC OVERSEAS TOUR CHECKLIST

REQUIRED FORMS (to be turned in to Mrs. Claverie by assigned date):

**Choir members:**
- ☐ Copy of passport
- ☐ Release form for minor child (under 18), signed by parent; Choir members aged 18, please sign the adult release form below instead
- ☐ Tour guidelines for choir members—choir members only (signed by student and parent); please keep a copy
- ☐ BCC medical form, signed by parent (under 18) or participant (18 and over)
- ☐ Copy of insurance card (front and back on one side of one piece of paper)

**Adult Chaperones:**
- ☐ Copy of passport
- ☐ Release form for adults, (18 and over), signed by participant
- ☐ Chaperone guidelines—adult chaperones only; please keep a copy
- ☐ BCC medical form, signed by parent (under 18) or participant (18 and over)
- ☐ Copy of insurance card (front and back on one side of one piece of paper)
- ☐ Complete Background Check by Vanderbilt Risk Management, and Vanderbilt online training module on the Protection of Minors. – email confirmation to Mrs. Claverie and Associate Dean Pam Schneller (pam.schneller@vanderbilt.edu).

PACKING LIST
- ☐ Passport
- ☐ Choir music
- ☐ Concert attire—girls: dress, character shoes, pearls. Boys: tux pants, tux shirt, bow tie, vest, black shoes, black socks
- ☐ BCC polo, plus tour shirts as assigned
- ☐ At least one pair of khaki pants or capris for informal concerts (no cargos, no leggings—pants must be loose enough to tuck in a T shirt)
- ☐ Khaki or jeans for everyday wear, (girls: shorts must be at least fingertip length, NO short shorts. Please watch the weather—it could be too cold for shorts)
- ☐ Long sleeve t shirt for layering under the BCC t shirts—preferably black or white
- ☐ Comfortable shoes such as sneakers for walking other than flip flops
- ☐ BCC black hoodie (optional)
- ☐ Rain gear or umbrella
- ☐ Sun hat, sunscreen
- ☐ Swimsuit and cover up, flip flops, beach towel (Girls: NO BIKINIS! one piece or tankini style only)
- ☐ Toiletries
- ☐ Undergarments
- ☐ Night wear
- ☐ Any medicines needed
- ☐ Alarm clock and watch; please don’t rely on cell phones for time keeping.
- ☐ Knowledge of how (if at all) students may use your cell phone overseas.
- ☐ Spending money (some in cash)
- ☐ Itinerary